

ST. TAMMANY DISTRICT PTA Safety Drawing Program

Requirements Checklist

The requirements checklist is for your use in preparing your Local Unit's Safety Drawing entries for submission to district.

YES NO

FORMS

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <i>Safety Drawing Entry Form</i> completely filled out |
| <input type="checkbox"/> | <input type="checkbox"/> | • Local Unit PTA ID number (found in upper right corner of PTA mailing labels) |
| <input type="checkbox"/> | <input type="checkbox"/> | • Original signatures of student and parent |
| <input type="checkbox"/> | <input type="checkbox"/> | • PTA <i>in good standing</i> (Check with president) |
| <input type="checkbox"/> | <input type="checkbox"/> | • Photocopy of each Safety Drawing Entry Form for your files |
| <input type="checkbox"/> | <input type="checkbox"/> | • Local PTA Participation Form (completely filled out and forwarded to District (keep photocopy for your files) |
| <input type="checkbox"/> | <input type="checkbox"/> | • Awards Recipient Log Form completely filled out and forwarded to District (keep photocopy for your files) |

ENTRIES

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | • Prepared following guidelines <ul style="list-style-type: none">• Size: Drawing should not exceed 18 inches x12 inches• Paper: Regular paper, Art paper, Poster board• Drawing Medium: pencil, crayons, colored pencils, and markers,• Originality: Must be students own work, no copyrighted material• Theme: Must be carried throughout• Design: No stencil lettering, magazine clippings or machine cut-outs, or |
| <input type="checkbox"/> | <input type="checkbox"/> | • Name of student and school written on back of entry. |
| <input type="checkbox"/> | <input type="checkbox"/> | • Place Safety Drawing Entry Form in a clear plastic sheet protector and tape on three sides with tape (leaving the top open) to the back of the artwork. |
| <input type="checkbox"/> | <input type="checkbox"/> | • Take pictures of all entries, which are forwarded on to district. |