

Tab 2: OUR PTA LEADERS ARE KNOWLEDGEABLE, INVOLVED AND WELL TRAINED.

5 out of 7 requirements must be met

(Identify attachments with item #.)

- ___1. Our PTA leaders attended a summer District workshop.
Attach a list of trainings/workshops attended and names of attendees.
- ___2. Our PTA leaders attended the 2008-09 Louisiana PTA Convention.
Attach a list of trainings/workshops attended and names of attendees.
- ___3. Our PTA leaders will attend the 2009-10 Louisiana PTA Convention.
Attach a list of those who will be attending.
- ___4. Our PTA has a process to evaluate the current year's goals, programs and activities.
Describe the process on a separate sheet.
- ___5. Our PTA shares information received from the Louisiana and National PTA with other members.
Describe the process on a separate sheet.
- ___6. Our PTA has a process to pass on materials and records to next year's officers and committee chairs.
Describe the process on a separate sheet.
- ___7. Our PTA participates in district meetings.
Attach a list of the dates of meetings attended.

Tab 3: OUR PTA PRACTICES FISCAL AND FIDUCIARY RESPONSIBILITY.

8 out of 10 requirements must be met

(Identify attachments with item #.)

- ___1. Our PTA's 2009-2010 budget was approved by the general membership.
Attach minutes and approved budget.
- ___2. An audit was conducted of last year's books and records.
Attach audit report.
- ___3. Regular financial reports were made to the Board of Directors.
Attach most recent financial report.
- ___4. Our PTA's 2009-2010 standing rules were updated and approved by your board of directors.
Attach minutes and standing rules.
- ___5. Our PTA's bylaws were updated and/or approved by our general membership.
Attach minutes.
- ___6. The nominating committee was elected by the membership at a general meeting.
Attach minutes.
- ___7. Our PTA's officers were elected by the membership.
Attach minutes from the current officers election meeting and roster of board of directors.
- ___8. Our PTA purchased insurance.
Attach certificate of insurance(s).
- ___9. Our PTA is incorporated.
Attach a copy of the yearly renewal form.
- ___10. Our PTA's Board of Directors held regular meetings.
Attach agendas. Include no more than three.

Tab 4: OUR PTA PARTICIPATES IN STATE AND NATIONAL PTA PROGRAMS.

5 out of 7 must be met

(Identify attachments with item #.)

- ____ 1. Our PTA shares the information in *Our Children* and *The Monitor* and promotes these publications.
Describe the use of these resources on a separate sheet.

- ____ 2. Our PTA influences public policy regarding children, schools and families.
Describe the advocacy/legislative efforts of the PTA on a separate sheet.

- ____ 3. Our PTA makes use of State and National PTA programs and resources.
Describe how the programs and resources were used on a separate sheet.

- ____ 4. Our PTA participates in the Reflections program.
Number of local unit entries _____
Number of entries submitted to District or Region Director _____

- ____ 5. Our PTA participates in the LA PTA Safety Drawing Program.
Number of local unit entries _____
Number of entries submitted to District or Region Director _____

- ____ 6. Our PTA donates to the Louisiana PTA Scholarship Endowment Fund.

- ____ 7. Our PTA donates to the LA PTA Children's Award Luncheon.

This application form is to be placed in your presentation binder immediately behind the PTA Award Application.

2009 - 2010 OUTSTANDING UNIT AWARD GUIDELINES

Tab 5:

Part 1: Using the five National PTA purposes, describe why your PTA is an Outstanding Unit. (No more than six (6) pages to answer.)

Part 2: List your local unit's goals. Using those goals, evaluate your programs. How did you measure the success of your programs? (No more than two (2) pages to answer.)

Supporting Documents:

No more than four (4) pages of supporting documents or material. One of the four pages *must* be a letter of recommendation from the school principal on school letterhead.

National PTA Purposes

- Purpose 1: To promote the welfare of children and youth in home, school, community, and place of worship.
- Purpose 2: To raise the standards of home life.
- Purpose 3: To secure adequate laws for the care and protection of children and youth.
- Purpose 4: To bring into closer relations the home and the school that parents and teachers may cooperate intelligently in the education of children and youth.
- Purpose 5: To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

Judging Criteria

- Part 1 - Up to 15 points for every purpose used.
- Part 2 - Up to 25 points.
- Applications must score at least 60 points or more to qualify for award.

NATIONAL PTA PURPOSES

Some Suggested Activities

Purpose 1: To promote the welfare of children and youth in home, school, community, and place of worship.

- Safety: bike, traffic, fire, playground, protection from abuse and pornography.
- Health: immunization, AIDS education, drug/alcohol education, eye and ear checks, child abuse education, anti-rape education, nutrition and dental care.
- Welfare: critical TV viewing, Earth Week, internet awareness, character education, family living, assistance (such as food baskets, coat drives).

Purpose 2: To raise the standards of home life.

- Education: parenting, parents' and students' rights, multi-cultural programs, internet awareness, critical TV viewing.

Purpose 3: To secure adequate laws for the care and protection of children and youth.

- Advocacy: participation in school board meetings, legislative forum, letter campaigns, writing and supporting resolution, PTA convention.
- Education: program on legislative issue, candidate night, phone tree.

Purpose 4: To bring into closer relations the home and the school that parents and teachers may cooperate intelligently in the education of children and youth.

- Programs: Take Dad to School, open house, parent-teacher conferences, cultural arts, curriculum nights, programs on health issues.

Purpose 5: To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

- Partnerships: civic groups, youth groups, representation on boards of partner organizations.
- Programs: Founders Day, career day, health day, pre-school, literacy programs, community forum, cultural arts (Reflections, and Safety Drawing Programs, artist in residence, etc), science fair, fitness programs.

NEWSLETTER AWARDS

A newsletter is the most satisfying way for people who share common interests to exchange news and ideas. They are a great way to bring your members closer to each other, to your school and to all levels of PTA. Communicating information has become a vital part of our personal and professional lives and newsletters play a major role in that process.

Whether your PTA already publishes a newsletter or is in the process of starting one, the following suggestions may be helpful.

- Newsletters should be distributed to your entire school population. PTA membership should never determine whether or not a parent, teacher or student receives a newsletter.
- Nameplate
 - Your nameplate should help readers identify your newsletter, communicate its purpose and invite them to read it.
 - Except for the date and issue number, keep your nameplate constant issue after issue.
 - Should contain the National PTA logo consistently.
- Because most people are very busy, try to keep your newsletter simple, interesting, accurate, timely and easy to read.
- Seek out an editor who is organized and diligent, who possesses writing skills and who has access to a computer.
- Enter your unit or district newsletter in the Louisiana PTA's newsletter contest.
 - This is the easiest of all the PTA contests to enter. The hard work is done throughout the year as each issue of your newsletter is published.
 - To enter, simply put all issues of the newsletter in a folder or binder, fill out the entry form and mail.
 - See complete contest information on entry form page.

• **Suggestions for articles**

- Message from your unit president.
- Louisiana and National PTA news -- interpretation of activities in terms of their effect on your unit and its members.
- Calendar of events -- should appear in the same place each issue and not have other important items to be clipped from its opposing side.
- Messages from your Principal or Superintendent or School Board member.
- List of newly elected officers and appointed chairs.
- Information to start the school year.
- Delegate reports from district meetings, workshops and conventions or other functions of interest.
- Interesting classroom or schoolwide projects.
- Articles from guidance counselors or other mental health personnel.
- Information about and the winners of schoolwide or PTA contests. There is no better way to get a parent to read a newsletter than by including their child's name in an issue.
- News of PTA and community projects.
- Special PTA events, workshops, fundraising efforts.

Contest

As a way of recognizing this important part of a unit's or district's PTA efforts, the Louisiana PTA will present up to three (3) Awards of Excellence and up to three (3) Awards of Merit in the following divisions:

- Elementary
- Middle/Junior
- High
- District

Your newsletter should be entered in the category that matches the majority of your school's population.

Contest Rules

- **Local unit entries** -- PTA newsletters, not school newsletters, should be entered.
- **District entries** -- District PTA newsletters, not local unit newsletters, should be entered

All entries

- The name of the newsletter makes no difference. It may be newsletter, bulletin, monitor, press, etc. But it must be identified on the newsletter that it is published by your PTA.
- Copies of all newsletters published between the beginning of the current school year and the deadline date of this contest must be included.
- Newsletters submitted must be the actual issues sent, not specially printed ones for this contest.
- All newsletter entries should be bound in some type of folder or binder for easy reading by the judges. Binding should fit the size of the newsletter such as letter size in letter size binder. A three ring binder with inside pocket is preferred by most judges. If clear protector sleeves are used, each page of each newsletter should be in its own sleeve for easier viewing by the judges. The inside pocket is a convenient place for your entry form.
- All newsletter entries **must** have one (1) copy of the entry form and three (3) copies of the judges score sheet. These forms should be placed in an inside pocket or plastic sleeve in the binder or folder so that the forms can be easily removed for judging. Following judging, these forms will be placed in the binder or folder and returned with the entry after convention.

Submission

If there are questions, call the LAPTA Newsletter Chair.

Entries should be mailed to:

LAPTA Public Relations Coordinator

(See the Louisiana PTA section of this guide for name and address.)

Deadline

Entries must be postmarked on or before February 1, 2010.

2009 - 2010
LOCAL UNIT NEWSLETTER
ENTRY FORM

Unit Name _____ LUR # _____

Unit Address _____

City _____ Zip _____

Phone _____

District _____ Number of editions published _____

Category (Enter the category that matches the majority of your school's population.):

_____ Elementary

_____ Middle/ Junior

_____ High

President's Name _____

Phone _____ Email _____

Editor's Name _____

Phone _____ Email _____

Entries should be mailed to:

The LAPTA Public Relations Coordinator

(See the Louisiana PTA section of this guide for name and address.)

DEADLINE: Entries must be postmarked on or before February 1, 2010.



2009 - 2010
LOCAL UNIT NEWSLETTER
JUDGES SCORE SHEET

Local Unit _____

General Design (30 points possible)

- At least monthly (5)
 - Simple/Easy to read (5)
 - Accurate/Timely (5)
 - Clear copy/Well spaced (5)
 - Interesting to students and parents (5)
 - Attractive layout (5)
- Total
-

Regular Articles (50 points possible)

- President's message in every issue (10)
 - Principal's message in every issue (5)
 - Calendar of events in every issue (5)
 - Other PTA news (10) – [Local unit programs; progress/reports from current events within PTA; officer/School Board/Board of Education information]
 - School News (10) – [Messages from Superintendent, School Board members, counselors, etc. and school events such as athletics, clubs, meetings, assemblies, etc.]
 - National and Louisiana PTA news (10)
- Total
-

Special /Feature Articles (35 points possible)

- Classroom/school wide projects (5)
 - Educational Workshops for Parents/Students (5)
 - Parent Education Articles (5)
 - Special Events/Workshops (5)
 - Student/Teacher Recognition (5)
 - State/National PTA Convention (5)
 - News from other advocacy groups and individuals (5)
- Total
-

Extra Credit (10 points possible)

- Photos/Student Drawings (5)
 - Positive features not covered in above areas (5)
- Total
-

TOTAL POSSIBLE POINTS = 125

TOTAL _____

JUDGE # _____

2009 - 2010
DISTRICT NEWSLETTER
ENTRY FORM

District Name _____

District Address _____

City _____ Zip _____

Phone _____

District _____ Number of editions published _____

President's Name _____

Phone _____ Email _____

Editor's Name _____

Phone _____ Email _____

Entries should be mailed to:

The LAPTA Public Relations Coordinator

(See the Louisiana PTA section of this guide for name and address.)

DEADLINE: Entries must be postmarked on or before February 1, 2010.



2009 - 2010
DISTRICT NEWSLETTER
JUDGES SCORE SHEET

District _____

General Design (30 points possible)

- Frequency (5)
 - Simple/Easy to read (5)
 - Accurate/Timely (5)
 - Clear copy/Well spaced (5)
 - Interesting to students and parents (5)
 - Attractive layout (5)
- Total
-

Regular Articles (55 points possible)

- President's message in every issue (10)
 - Superintendent or administrator message (10)
 - Calendar of events in every issue (5)
 - Progress/reports from current events within PTA (5)
 - Officer/School Board/Board of Education information (5)
 - National PTA news (10)
 - Louisiana PTA news (10)
- Total
-

Special /Feature Articles (30 points possible)

- Educational Workshops for Parents/Students (5)
 - Parent Education Articles (5)
 - Special Events/Workshops (5)
 - Student/Teacher Recognition (5)
 - State/National PTA Convention (5)
 - News from other advocacy groups and individuals (5)
- Total
-

Extra Credit (10 points possible)

- Photos/Student Drawings (5)
 - Positive features not covered in above areas (5)
- Total
-

TOTAL POSSIBLE POINTS = 125

TOTAL _____

JUDGE # _____

OUTSTANDING WEBSITE AWARD

Purpose of Award

The Louisiana PTA Outstanding Website Award encourages the participation of local units to provide electronic communication services.

Eligibility

Any local PTA unit in good standing may submit their PTA website.

A PTA school's website can only be entered in this contest if there are pages dedicated on the website to the school's PTA. PTA information **MUST** be included in the website for it to be considered for this award.

Awards

The Louisiana PTA may present up to three (3) Awards of Excellence and up to three (3) Awards of Merit. There are no grade level categories.

Each of the award winners will be emailed a logo to add to its website identifying it as a Louisiana PTA Outstanding Website.

Criteria

The website must

- connect students, parents, faculty, and community members with its PTA.
- demonstrate a creative use of tools to build a website that fully represents the school and its PTA.
- be well visited to show that it is a valuable communication tool.

The website will be judged based on:

- PTA responsiveness to the school
- Timely updates
- PTA content
- Artistry
- Technical ability

Requirements

The following must be submitted:

- A completed entry form
- A print-out of the website's homepage
- On a separate sheet of paper, provide a brief explanation as to why this entry was produced for your particular school community and why it should be considered for the award using the above criteria.

Format

- Submit entry form, copy of homepage and narrative in a manila folder.
- Label file tab with the website address.
- Limit the narrative to one typed 8 1/2 x 11" paper, double-spaced, one-inch margins, standard 12-point font or equivalent.

Submission

If there are questions, call the LAPTA Newsletter & Website Chair.

Entries should be mailed to the:

LAPTA Public Relations Coordinator

(See the Louisiana PTA section of this guide for name and address.)

Deadline

Entries must be postmarked on or before February 1, 2010.

2009 - 2010
OUTSTANDING WEBSITE AWARD
ENTRY FORM

Name of Unit _____ LUR # _____

Unit Address _____

City _____ Zip _____

Phone _____

School Enrollment _____ District _____

President's Name _____

Phone _____ Email _____

Webmaster's Name _____

Phone _____ Email _____

Website Address _____

Entries should be mailed to:

The LAPTA Public Relations Coordinator

(See the Louisiana PTA section of this guide for name and address.)

DEADLINE: Entries must be postmarked on or before February 1, 2010.



2009 - 2010
OUTSTANDING WEBSITE
JUDGES SCORE SHEET

Unit Name _____ LUR # _____

(The following must be available from the website's homepage.)

Information (90 points possible)

- Message from PTA president (5)
 - Graphics/Background/Animation (5)
 - Newsletter (5)
 - Legislative updates (5)
 - Ongoing projects, such as recycling or Box Tops (5)
 - Meeting Information (5)
 - Recognition of Students/Teachers (15)
 - Board Roster with Contact Information (15)
 - Calendar of Events (15)
 - Volunteer Opportunities (15) Total
-

Links (40 points possible)

- National PTA (10)
 - Louisiana PTA (10)
 - District PTA (10)
 - School, if a separate page (5)
 - School District (5) Total
-

Ease of Use (20 points possible)

- Identification on all pages (5)
 - Logical organization of information (5)
 - Consistent and easy navigation (5)
 - Legibility, color definition, font type and size (5) Total
-

Extra Credit (10 points possible)

- Email link to webmaster (5)
 - Ability for visitors to sign guestbook -- own or NPTA's (5) Total
-

TOTAL POSSIBLE POINTS = 160

TOTAL _____

JUDGE # _____

EDUCATOR OF DISTINCTION

The Educator of Distinction Award gives the Louisiana PTA an opportunity to recognize at least ten outstanding educators who have been nominated by their local PTA unit. A local unit must be in good standing and may submit only one entry.

The term educator is used to denote any person who formally contributes to the operation of a PTA affiliated school. This includes teachers, coordinators, librarians, assistant principals and principals. The major criterion is that this person should have made a distinguished contribution to schools and children through daily contact or instruction. This contribution should be worthy of statewide attention.

The Educators of Distinction are honored at the Louisiana PTA Convention Banquet. The announcement of winners is made early enough so that recipients have time to make plans to attend. Letters of notification will also be sent to their school superintendent. PTA units are encouraged to recognize their winners at the local level.

Qualifications of nominees

- a current PTA membership card (furnish copy)
- a current teacher certificate
- at least five years experience
- a position requiring daily contact with students
- outstanding service to children and support to the PTA

The application must include

- The nomination form
- A photograph of the applicant for public information purposes
- A narrative that addresses the selection criteria in the application guideline
- Supporting information
 - Include letters of recommendation from the unit president, administrators, fellow faculty members, parents and/or students.

- A minimum of five letters, but no more than ten, and one page of picture accomplishments should be included.
- One page of newspaper coverage of accomplishments is optional.

Guidelines

- Word processed or typed in black ink only. Nomination form does not have to be typed.
- Standard 12-point font or equivalent type.
- Double-spaced with 1" margins all sides.
- 8 ½ x 11" white paper only, no colored paper; single-sided.
- All entries should be secured in some type of folder or binder.
- Do not bind individual sheets in plastic sheet protectors.
- Each entry must include the original and 3 copies (a total of 4). Keep a copy for your records. Consult your district president about furnishing a copy for the district.

Selection of Winners

Entries are received from local unit PTAs. Applicants who receive a score of 85 or higher will be honored as an Educator of Distinction.

Submission

If there are questions, call the:

LAPTA Special Awards Coordinator

Entries should be mailed to the:

LAPTA Special Awards Coordinator

(See the Louisiana PTA section of this guide for name and address.)

Deadline

Entries must be postmarked on or before February 1, 2010.

2009 – 2010
EDUCATOR OF DISTINCTION
APPLICATION GUIDELINES

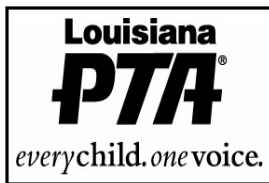
- I. **General Information** (15 points)
 - A. What made nominee want to enter the field of education?
 - B. When did nominee enter the field of education?
 - C. How did the nominee prepare himself/herself for a career in education?
 - D. Detail nominee's career from beginning to present including schools, subjects and levels.

- II. **Contributions to Education** (30 points)
 - A. Efforts in improving education or community conditions.
 - B. Techniques used that result in student growth.

- III. **Professional Development** (20 points)
 - A. Professional organizations.
 - B. Service on committees, commissions and task forces.

- IV. **Education and Civic Service** (20 points)
 - A. Membership in civic organizations.
 - B. Contributions to local, district and state PTA.
(Furnish a copy of your 2009 – 2010 membership card.)

- V. **Letters of Recommendation** (15 points for content of letters.)
 - Letters should be included from the PTA unit president, administrators, fellow faculty members, parents, and/or students.
 - A minimum of five letters but no more than ten should be included.



2009 - 2010
EDUCATOR OF DISTINCTION
NOMINATION FORM

Nominee _____

Home Address _____

City/Zip _____ Phone _____

Position _____ School _____

School Principal _____

School Address _____

City/Zip _____ Phone _____

Parish Superintendent _____

Superintendent's Address _____

City/Zip _____ Phone _____

PTA District _____

District President _____

District President's Address _____

City/Zip _____ Phone _____

Nominated By:

PTA Unit _____ LUR # _____

President _____

President's Address _____

City/Zip _____ Phone _____

This form must be attached to each entry.

SCHOLARSHIP AWARD

The Louisiana PTA will present up to four \$1,000 (one time only) scholarships to promising and worthy juniors majoring in education. Scholarship may be used for the next registration period for books, tuition, room or other campus expense. The winners are honored at the Louisiana PTA Convention Banquet.

If a PTA member knows of a qualified and deserving student, please notify the student about the availability of the scholarships. After November 1, 2008, applications will be sent to the Deans of Education of all Louisiana public colleges and universities with a school of education listing in Bulletin 1462 -- Louisiana School Directory. Students may contact their Deans for an application. This information and an application can also be found on the Louisiana PTA website, www.lapta.org.

Colleges and universities may submit as many applications as they feel qualify. All scholarship application forms must be signed by the student and the dean or a representative of the school of education.

Qualifications

Applicants must:

- be an education major in a Louisiana public college or university with plans to teach.
- be classified as a junior.
- maintain a B or better cumulative average.

The application must include:

- The application form
- A photograph of the applicant for public information purposes
- One (1) page statement on "Why I Want to Teach"
- A list of school activities and honors received since entering college
- A copy of the applicant's official transcript
- A letter of recommendation from the Dean or a representative of the school

Guidelines for supporting information

- Word processed or typed in black ink only.
- Standard 12-point font or equivalent type.
- Double-spaced with 1" margins all sides.
- 8 ½ x 11" white paper only, no colored paper; single-sided.

Selection of winners

Student must receive an average score of 80 or above from the judges.

Award Stipulations

The scholarship will be forfeited if the student

- withdraws from school for any reason,
- changes majors or
- fails to maintain a B or better cumulative average.

Entries not following the guidelines will be disqualified.

Submission

If there are questions, call the:

LAPTA Special Awards Coordinator

Entries should be mailed to the:

LAPTA Special Awards Coordinator

(See the Louisiana PTA section of this guide for name and address.)

Deadline

Entries must be postmarked on or before February 1, 2010.



2009 - 2010
SCHOLARSHIP
APPLICATION FORM

Nominee _____

Home Address _____

City/State/Zip _____

Phone _____ Email _____

College/University Attending _____

Major _____ Graduation Date _____

Student's Signature _____

Dean/Representative's Signature _____

Entries should be mailed to the LAPTA Special Awards Coordinator.

(See the Louisiana PTA section of this guide for name and address.)

DEADLINE: Entries must be postmarked on or before February 1, 2010.

LOUISIANA PTA SPECIAL AWARDS

HONORARY LIFE SERVICE AWARD

The Louisiana PTA Honorary Life Service Award is the highest honor that can be bestowed at the state level to a deserving person. It is a fitting way to recognize someone for their contribution to children and youth.

This Honorary Life Service Award carries with it a special significance as an enduring symbol of outstanding service. You may want to make the presentation of this award as part of your Founders Days activities. However, any time would be appropriate. Whenever you choose, you'll want to have a special presentation befitting this high honor.

For the amount of \$40, the person designated will receive a certificate naming them as a recipient. They will also receive a Life Service Award Pin in the shape of our state. When ordering, please specify man's or lady's pin.

To order your Louisiana PTA Honorary Life Service Award, fill in the form and return it to:

**Louisiana PTA
Special Awards
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

The Honorary State or National Life Service Award shall carry neither the right to vote nor to hold office, nor does it constitute membership in a local unit. Only a local PTA, a district PTA or the LAPTA may present Honorary Louisiana or National Life Service Awards.

DISTINGUISHED SERVICE MEMBERSROLL

The Distinguished Service Membersroll is a special way to pay tribute to someone. The Membersroll is given in grateful recognition of notable leadership or significant service. Give this award to someone who has put forth that extra effort on behalf of PTA and children.

For your \$10 contribution, you will receive a certificate and attractive lapel pin. To order your Louisiana PTA Distinguished Service Membersroll, fill in the form and return it to:

**Louisiana PTA
Special Awards
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

LOUISIANA PTA HONORARY LIFE SERVICE AWARD

Name of Recipient _____

Presented by the _____ PTA

Date Presented _____ District _____

Check one:

Recipient's name may be included in this year's convention program.

Recipient's name may be included in next year's convention program.
(If left unchecked, the recipient's name will appear in this year's convention program.)

Enclosed is a _____ check or _____ money order made payable to the Louisiana PTA in the amount of \$40.00 for each pin ordered.

Please send a _____ Lady's or _____ Man's pin.

Mail pin(s) and certificate(s) to:

Name _____

Address _____

City/Zip _____

Phone _____ Email _____

Note: The pin and certificates are mailed to the person ordering them. The recipient's name is not printed on the certificate.

Please allow three weeks to process your order.

**Mail to: Louisiana PTA
Special Awards
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

Please send one form for each recipient. This form may be duplicated as needed.

LOUISIANA PTA DISTINGUISHED SERVICE MEMBERSROLL

Name of Recipient _____

Presented by the _____ PTA

Date Presented _____ District _____

Check one:

_____ Recipient's name may be included in this year's convention program.

_____ Recipient's name may be included in next year's convention program.

(If left unchecked, the recipient's name will appear in this year's convention program.)

Enclosed is a _____ check or _____ money order made payable to the Louisiana PTA in the amount of \$10.00 for each scroll ordered.

Mail pin(s) and scroll(s) to:

Name _____

Address _____

City/Zip _____

Phone _____ Email _____

Note: The pin and scrolls are mailed to the person ordering them. The recipient's name is not printed on the scroll.

Please allow three weeks to process your order.

**Mail to: Louisiana PTA
Special Awards
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

Please send one form for each recipient. This form may be duplicated as needed.

CONTRIBUTING TO THE LOUISIANA PTA

SCHOLARSHIP CONTRIBUTION

The scholarships awarded by the Louisiana PTA to students majoring in education are tangible evidence of our desire to improve the quality of education for the students in our state. This aid has allowed recipients to continue their education when it otherwise may not have been financially possible.

The major portion of the fund is contributed voluntarily by local PTA units and districts and other interested groups or individuals. No matter how small, all contributions make it possible for the scholarships to be given each year.

Donations may be made in honor of or memory of someone. An acknowledgment will be mailed to the person(s) designated.

The completed form with your check or money order should be sent to:

**Louisiana PTA
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

Scholarship donation certificates are awarded each year to the unit and district which contribute the most to the scholarship fund. These certificates are awarded for the:

- largest unit donation and
- largest district donation.

CHILDREN'S AWARD LUNCHEON HONORARIUM OR MEMORIAL

The Louisiana PTA would like to invite you to honor or remember a special person in your life with a contribution to the Louisiana PTA's Children's Award Luncheon. At this very special event, we recognize the talented students who earned an Award of Excellence or Award of Merit in the Reflections, and Safety Drawing programs.

Each of our more than 200 winners is offered a complimentary lunch. Your donation will be used to defray the cost of these meals.

Your name and the name of your special person will be included in both the convention program and the awards luncheon booklet. This booklet is presented to every one of the 500 people who attend the luncheon.

LOUISIANA PTA
SCHOLARSHIP ENDOWMENT FUND

UNIT AND DISTRICT CONTRIBUTION FORM

Date _____

Unit _____

Unit President _____

Address _____

City/Zip _____ Phone _____

District _____

District President _____

Address _____

City/Zip _____ Phone _____

Enclosed is a check or money order payable to Louisiana PTA Scholarship Fund in the amount of \$_____.

**Send this form and your contribution to: Louisiana PTA
1543 Del Plaza, Suite 13
Baton Rouge, LA 70815**

Please use one form for each donation. This form may be duplicated as needed.

LOUISIANA PTA
SCHOLARSHIP ENDOWMENT FUND

MEMORIAL CONTRIBUTION FORM

Date _____

Name of contributor _____

Address _____

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LOUISIANA PTA
CHILDREN'S AWARD LUNCHEON
HONORARIUM OR MEMORIAL

The Louisiana PTA would like to invite you to honor or remember a special person in your life with a contribution to the Louisiana PTA's Children's Award Luncheon. At this very special event, we recognize the talented students who earned an Award of Excellence or Award of Merit in the Reflections, My Louisiana Essay and Safety Drawing programs.

Each of our more than 200 winners is offered a complimentary lunch. Your donation will be used to defray the cost of these meals.

Your name and the name of your special person will be included in both the convention program and the awards luncheon booklet. This booklet is presented to every one of the 500 people who attend the luncheon.

Your help would be greatly appreciated.

Name of Recipient _____

Circle one: in honor of in memory of

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Enclosed is my donation in the amount of \$ _____

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